

**PAC Meeting Minutes**  
**October 5, 2020**

**Attendance:** Amber, Rita, Tanya, Courtney, Amy, Angela, Suzy, Stacey, April, Cindy

1. Call to Order - 6:35
2. Adoption of Minutes - Suzy, Amy with one change
3. Treasurer's report - reviewed financial spreadsheet.
  - a. Gaming \$6,118.20
  - b. Regular \$ 4,478.23
  - c. E-transfer update - Created gmail account for the PAC. We are good to go for taking e-transfers.
4. Old Business
  - a. Compost / Garden Update (on hold)
  - b. Yearbook - had a meeting last week to see how many kids are interested. Hoping that some of the kids that helped last year will be interested this year.
  - c. Buddy Bus walking group - Because it's outdoors, not being completely discouraged. If going to go ahead, and Rana wants to spearhead it, it has to be under the premise of being socially distanced. **Action:** Tanya will ask Rana follow up with Rita
  - d. Meet and greet feedback - had a hard time getting between multiple teachers, but most people enjoyed it. Many people missed the "mug and a muffin".
  - e. BCCPAC membership - enrolled with them again. There may be things that will come up that people can attend.
  - f. Hot lunches - Save on Foods has donated the pies and whip cream. If the weather is good, kids will eat outside. Napkins, no plates, paper towel. Angela and Amy can help out. Will cut pies off site to minimize the time at school. Subway hot lunch on the November 6th. Suzy has reached out to Frisby Ridge to see if they are interested in providing Sushi. Subway again in December - forms to be coordinated through April. Juice boxes - Suzy will ask Save On Foods for apple and orange juice.
  - g. Book Fair - they are starting to roll out their virtual options, sometimes after October 15th - waiting for more information.
  - h. Colibri Bag Fundraiser - no update, we will be sent brochures when it's our time to fundraise
  - i. Volunteer positions
    - i. EdG Liaison - Tanya will follow up with Tanya
    - ii. Loveable Labels - Jen is going to step down from this. **Action:** Tanya will follow up with Jen to find out what's involved.
5. Principals Report
  - a. Breakfast club - being served in classroom served between 8:30- 10:00 am.
  - b. Fire drills /lockdown drills - Muster station is on the basketball court. Roger Eckland is coming this month to see if we can have a second muster station. Lockdown drill went well.

- c. Equipment order - budget of \$2,000.00. Rita has all of the receipts. Pool noodles were purchased for inside/outside. Rita will send invoices to Courtney
  - d. Walking School Bus
  - e. Outdoor Classroom structures - Tree Construction given the go ahead to create the outdoor structures. Gated right now so kids can't go in. Completion date of Thanksgiving.
  - f. Sign in/out - lots of confusion over this. Rita will be meeting with the teachers on Wed to discuss. Children will come to the classroom door if late.
  - g. Early dismissal - next Wed. Majority of family conferences online. There may be a few in person sessions.
  - h. Picture Day - Friday October 9th - taken in the gymnasium
  - i. Pies - Thanksgiving
  - j. Pro-D- Day - October 23rd
  - k. Leadership - lots of fun stuff planning
  - l. Frightening Forest - grade 7's are planning fun event during the day. Costume parade outside.
6. Teachers Report - Amber
- a. Leadership - met with the students separately - planned up until Christmas. Looking at the usual events and seeing how we can adapt them to COVID. Looking at doing some fundraising activities where the kids can win prizes. Charity - raising money for Revelstoke Health and Animal Shelter.
7. DPAC Report - Amy - no update. Meeting on Wednesday
8. Correspondence- Usborne books for Arrow Heights. **Action:** Tanya to follow up so that we can see what it's all about. Playground Equipment Program - it would be nice to consult with the parent group/PAC and school to see what type of playground equipment would be good for our school. **Action:** Amy to bring to DPAC meeting
9. New Business
- a. AGM
    - i. Treasurer's Report - see attached
    - ii. Chair's Report
    - iii. Elections
      - 1. Chair - Suzy "in training" with backup from Tanya.
      - 2. Secretary - Cindy (accepted)
      - 3. Treasurer - Courtney (accepted)
      - 4. Vice Chair - Amy (accepted)
      - 5. DPAC Rep - Amy (accepted)
  - b. Welcome incoming executive.
  - c. Outgoing Chair's report
    - i. Library calendar - we would give Gabriella the seed money
    - ii. In-person meetings - they don't want us to do so.
    - iii. Adjourn at 7:38 pm